

HAWKEYE NEWS STORY PROPOSAL MEMO FORM

To: _____

From: _____

Date: ____/____/____

Section: News A&E Tech Sports Feature Health Web only Other_____

KILL Date: ____/____/____

Due Date: ____/____/____

Slug Line: _____

[Photographer: _____**]**

Proposal (be as detailed as possible): _____

Target Audience: _____

Defense/Rationale: _____

Sources & Contact Info: _____

Proposed Questions: _____

Potential Difficulties and/or Concerns: _____

Suggested Photo / Graphic / Other: _____

Editor's Feedback/Modifications: _____

Editor/Adviser's Signature

Reporter's Signature

Reporter's Signature